



Volunteer Risk Management Application (RMA) Instructions

All Washington Youth Soccer volunteers must register online to complete a national background check clearance. If you have participated in Founders Cup, Challenge Cup or Championships in the past 2 years, you probably already have an account. If you remember your username and password, you can continue to the link below to complete this registration process. If you do not know your username or password, please click the "Forgot Password" link and input your Email address and last name to have an email sent to you:

RMA registration link:

www.wys-bgc.affinitysoccer.com

Password Recovery link:

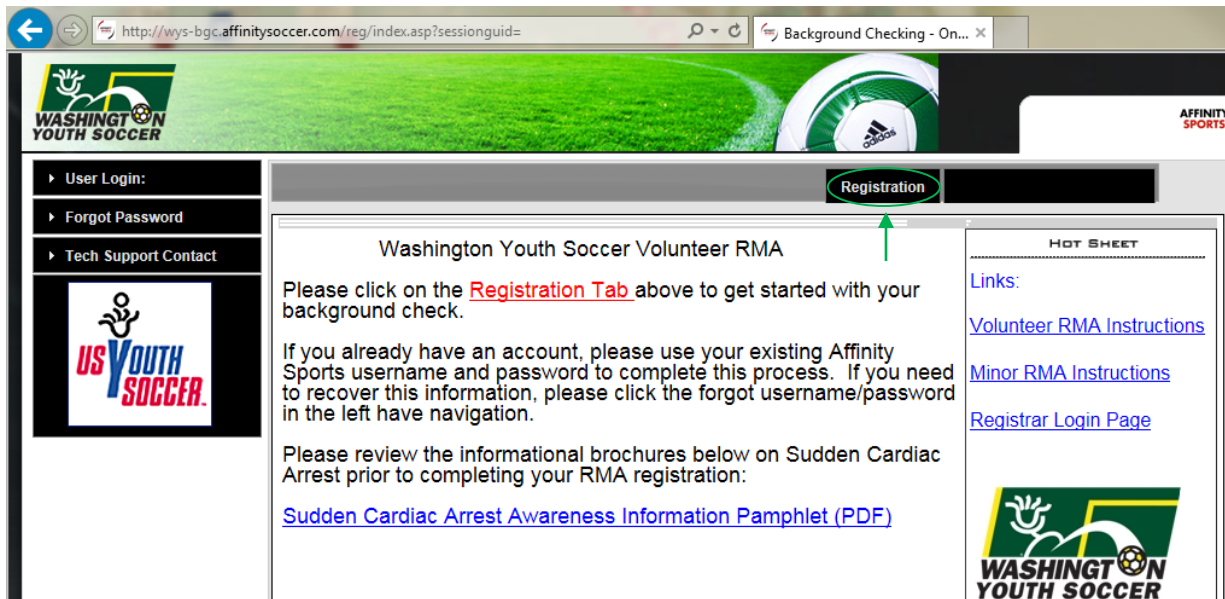
<http://www.wys-bgc.affinitysoccer.com/public/forgotpassword.asp?sessionguid=>

If you require additional assistance with your account, you can click "Tech Support Contact" to contact technical support:

[Click Here](#) or call 888-213-3999

Step by Step Registration Guide:

Go to www.wys-bgc.affinitysoccer.com





Volunteer Risk Management Application (RMA) Instructions

Select the “RMA Registration” checkbox and login to your Affinity account, or create a new account:

[<< Back to Main Page](#) Traducir en Español

Tip: Hover your mouse over the 'Help' icons to get useful information!

Select registration type(s)

Select a season: *

Fall 2017-2018

Select registration type(s): *

RMA Registration

* are required fields

Returning users, please login.

Remember to select a season & registration type before logging in!

Enter Username*

Username

Enter Password*

Password

[Forgot Username or Password?](#)

Login

Don't have an Account?

Create New Account

Step 1 will show your account info and any family members listed on your account. Click the continue button:

Traducir en Español

Add Family Member >>
Create Registration >>
Accept ELA >>
Make Payment >>
Print Form

Account Primary Contact

Name: Adult Volunteer
Address: 7100 Fort Dent Way Ste 215 Tukwila, WA 98188-7500
Phone: (253) 944-1618(h)
Email: adultvolunteer@nomail.com

Please add all your missing family members who need to be registered now or later. All added Name, DOB, Emails cannot be altered during online registration. If parents have different contact info, click Edit to change the info. Once all members are added, then Click Continue and go to Create Registration page.

To switch the primary contact, please click [Switch Primary](#).

Add All Your Family Members To Be Registered

If there is no family member to be added, please click continue.

Add New Player
Add New Parent/Guardian
Continue >>

Name	IDNum	DOB	Gender	Relationship	Edit
Adult Volunteer	97667-496883	01/01/1990	F	No Relationship	Edit

Click the Register as Coach/Admin button next to your name:

[Add Family Member >>](#)
[Create Registration >>](#)
[Accept ELA >>](#)
[Make Payment >>](#)
[Print Form](#)

Register Only Members Who Participate This Season (Fall 2017-2018) ⓘ

Name	ID Num	DOB	Relationship	Registration
Adult Volunteer	97667-496883	01/01/1990	No Relationship	Register as Coach/Admin

If you would like to add additional family members please click the back button.
[<< Back](#)

Please register at least one family member above to Continue.

Select the Background Check play level option from the play level drop down and complete the required fields requested including Drivers License information:


Select Play Level

Play Level*
 Background Check ▾

Personal Information

First Name* Initial Last Name* Suffix
 Adult [] Volunteer [] ▾

Gender* Birthdate*
 Female ▾ January ▾ 01 ▾ 1990 ▾

 Click here to show photo or certification upload

Address Information

Address Line1*
 7100 Fort Dent Way Ste 215

Address Line2
 []

City* State/Province* Zip/Postal Code*
 Tukwila WA ▾ 98188-7500

Home Phone** Cell Phone**
 253 9441618 []

Work Phone** Fax
 [] []

Email Address*
 adultvolunteer@nomail.com

ID Information

ID Type Drivers License Number* State*

Click the green button Save & Next Page:



Read and Accept the Electronic Legal Agreements:

Add Family Member >> Create Registration >> **Accept ELA >>** Make Payment >> Print Form

Accept ELA

1 of 3 Authorization for National Background Check

I (applicant and, if applicant is a minor, parent/guardian) understand that:

- a. Washington State Youth Soccer Association may deny a clearance to any person who has been convicted of a felony, crime of violence or a crime against a person.
- b. In applying to Washington State Youth Soccer Association (WSYSA), the information I have furnished on this form is subject to verification, which will include a criminal history check.
- c. This is a reoccurring verification process and by submitting this application, that I (the applicant and parent/guardian) authorize Washington State Youth Soccer Association (WSYSA) to continue the verification process until I (the applicant and parent/guardian) revoke this authorization in writing.
- d. By signing this application, I (the applicant and parent/guardian) assume the responsibility of notifying Washington State Youth Soccer Association (WSYSA) of any changes to the information contained within this application.

I Accept

2 of 3 Concussion Information Sheet

Concussion Information Sheet

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, **all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly.** In other words, even a "ding" or a bump on the head can be serious. You can't see a

I Accept

3 of 3 Sudden Cardiac Arrest Awareness Form

Sudden Cardiac Arrest Awareness Form

What is sudden cardiac arrest? Sudden Cardiac Arrest (SCA) is the sudden onset of an abnormal and lethal heart rhythm, causing the heart to stop beating and the individual to collapse. SCA is the leading cause of death in the U.S. afflicting over 300,000 individuals per year.

SCA is also the leading cause of sudden death in young athletes during sports

What causes sudden cardiac arrest? SCA in young athletes is usually caused by a structural or electrical disorder of the heart. Many of these conditions are inherited (genetic) and can develop as an adolescent or young adult. SCA is more likely during exercise or physical activity, placing student-athletes with undiagnosed heart conditions at greater risk. SCA also can occur from a direct blow to the chest by a firm projectile (baseball, softball, lacrosse ball, or hockey puck) or by chest contact from another player (called "commotio cordis").

I Accept

Your First Name* Your Last Name*

Adult Volunteer

<< Back Print **Agree & Continue >>**

Once you have agreed to the Electronic Legal Agreements, your application is complete.

Registration Instructions ?

Your submission has been completed.
Login to My Account to check the status of your background check.

Traducir en Español

[Add Family Member >>](#) [Create Registration >>](#) [Accept ELA >>](#) [Make Payment >>](#) [Print Form](#)

Print Form

Congratulations, registration is now complete!

Use the buttons below to save and print documents for your records.

Print Receipts & Forms

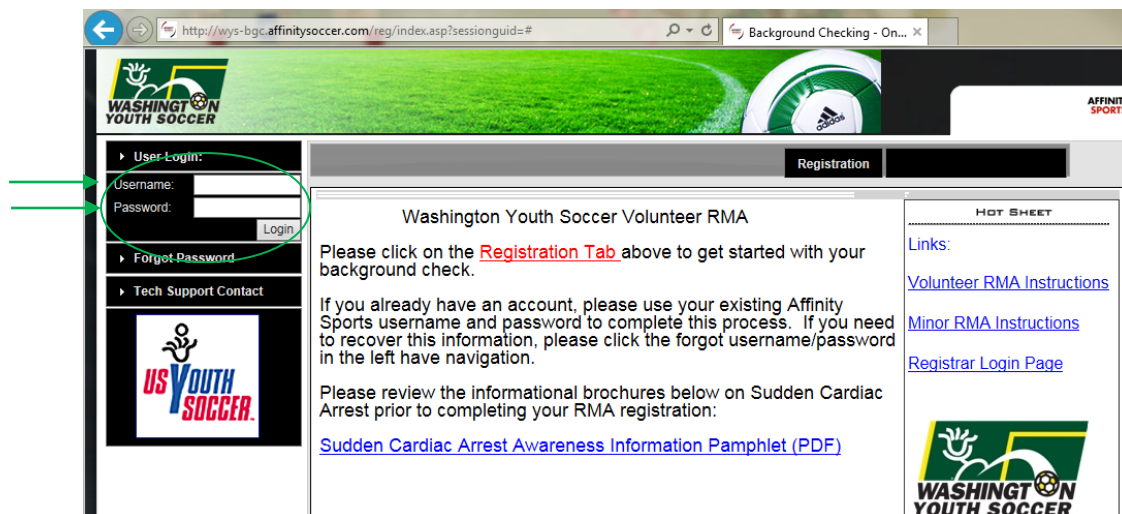
Print ELA

Log out and back to [My Account Login] page

To review your RMA status:

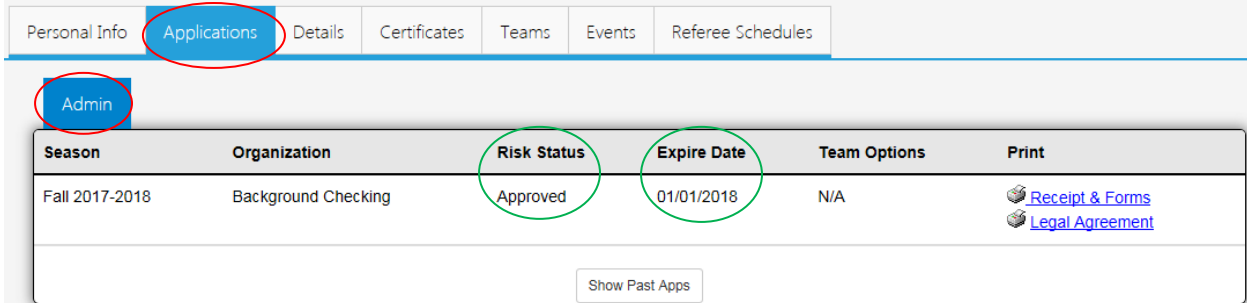
Go to www.wys-bgc.affinitysoccer.com

Select the "User Login" checkbox on the top left hand corner and login to your Affinity account.



The screenshot shows a web browser window with the URL <http://www.wys-bgc.affinitysoccer.com/reg/index.asp?sessionguid=#>. The page header includes the Washington Youth Soccer logo and the Affinity Sports logo. The navigation menu on the left has 'User Login' selected, with 'Username:' and 'Password:' input fields and a 'Login' button. The main content area is titled 'Washington Youth Soccer Volunteer RMA' and contains the following text: 'Please click on the **Registration Tab** above to get started with your background check.' and 'If you already have an account, please use your existing Affinity Sports username and password to complete this process. If you need to recover this information, please click the forgot username/password in the left hand navigation.' Below this is a link to 'Sudden Cardiac Arrest Awareness Information Pamphlet (PDF)'. On the right side, there is a 'HOT SHEET' section with links to 'Volunteer RMA Instructions', 'Minor RMA Instructions', and 'Registrar Login Page'. The Washington Youth Soccer logo is also present in the bottom right corner of the page.

Once you are logged into your account, go to the Applications Tab to see your Risk Status / Expire Date.

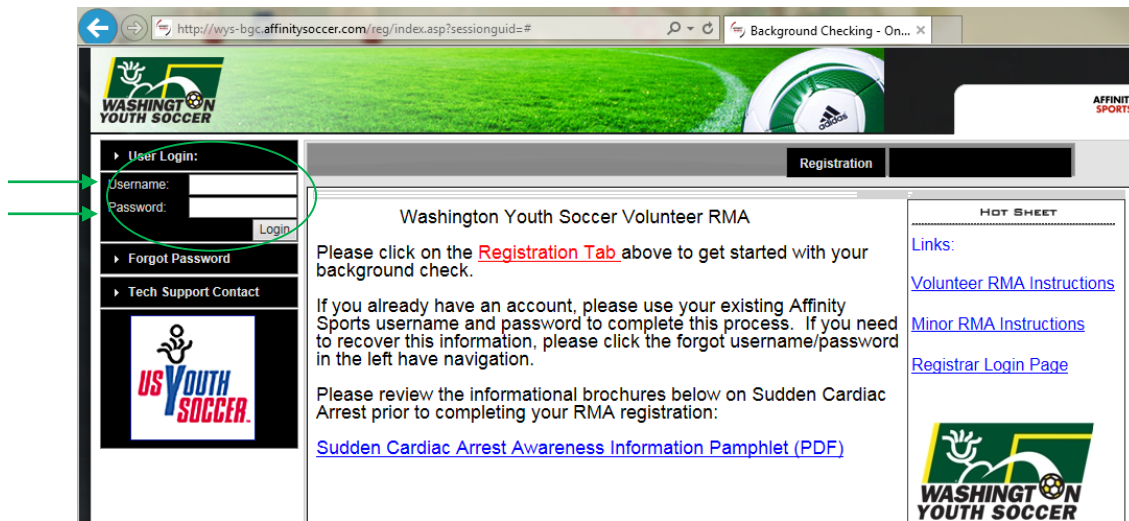


Season	Organization	Risk Status	Expire Date	Team Options	Print
Fall 2017-2018	Background Checking	Approved	01/01/2018	N/A	Receipt & Forms Legal Agreement

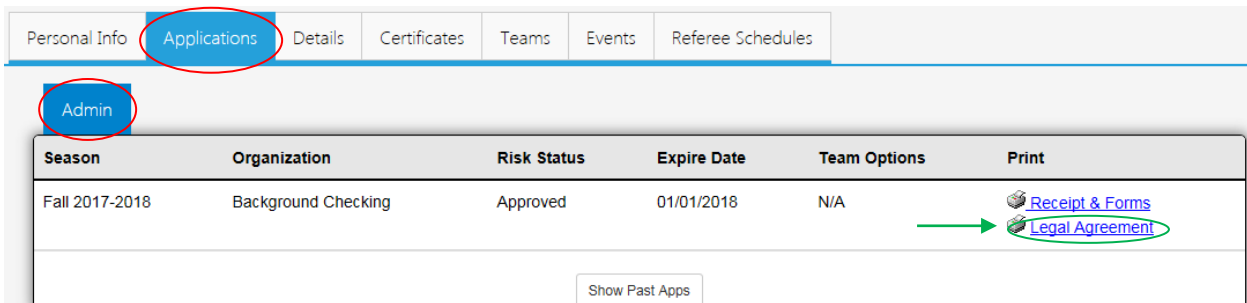
To review your RMA number:

Go to www.wys-bgc.affinitysoccer.com

Select the "User Login" checkbox on the top left hand corner and login to your Affinity account.



Once you are logged into your account, go to the Applications Tab and select "Legal Agreement".



Season	Organization	Risk Status	Expire Date	Team Options	Print
Fall 2017-2018	Background Checking	Approved	01/01/2018	N/A	Receipt & Forms Legal Agreement



Volunteer Risk Management Application (RMA) Instructions

A new window will pop up with your RMA Number.

Player's ELA Log

Player: Adult Volunteer **IDNum:** 97667-496883

Agreement Document	Name	Initials	Date & Time
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If you have additional questions about this process or need help with your account, please contact Affinity Sports or Washington Youth Soccer:

Affinity Sports

support@affinitysoccer.com

Toll Free: 888-213-3999

Submit a Help Ticket by clicking on [Tech Support Contact](#) in the left hand navigation

Washington Youth Soccer

Anya Rybnikova- RMA Support

anayar@WashingtonYouthSoccer.org

253-944-1602